



Returning to school: Further Information for parents of pupils in Phase 1 of the return to school. 28. 5.20

Following on from the letter of 22 May, this letter provides further details on the return to school from 2 June.

Organisation

- Each hub will be allocated key staff who will be responsible for supervising and teaching the children throughout the day. Staff will not have breaks or a lunchtime in the usual sense so please do bear with us as we also try to continue with the home learning and email communications.
- Miss Phillpot and Mrs Davis will be running the Cherry hub in Cherry classroom.
- Miss Cartwright will be running the key worker hub, with support from Ms Wylie, who will be with Y6 Key worker pupils, in Rowan classroom and the hall.
- Miss Wharton and Mrs Warnes will be with Y6 in Oak classroom
- See letter dated 22/5/20 for dates of return.

Drop off and collection arrangements

- Our space is limited, so please ensure you follow the instructions, and maintain 'social distancing'.
- There will be signs and markings to indicate where to go to drop off your child.
- Arrive promptly and depart promptly to minimise numbers around school.
- Please avoid visiting the school office between 8.30 and 9.15 and 2.45- 3.15 as staff will be needed to oversee collection and drop off.
- Please be aware that you may need to wait, as pick up and drop off may take a little longer than usual.
- At Drop off, you will be asked to confirm that your child is well.
- Once you have dropped off / collected your child, please leave straight away.
- Children will be dismissed one at a time at the end of the day.

Key Workers and other priority pupils

Arrive 8.55 Pick up at 3.05

Please enter through the large main gate and follow the instructions to drop your child off at the side entrance, near the school garden.

Children will be collected from there and taken to Rowan class along the path to the side and behind the school.

Your child can be collected from the same place at 3.05pm. Please wait for your child to be handed over.

Reception pupils

Arrive 9am. Pick up at 2.30pm

Please follow the signs from the pedestrian entrance gate to the wooden playground gate, and wait in a line, maintaining a safe distance down the path. Children will be collected from there.

At 2.30pm, please wait in the same way to collect your child. Children will be handed over one at a time

Year 6 pupils

Arrive 8.45 *Pick up at 2.55pm please note change of timing.*

Please follow the signs from the pedestrian entrance gate to the wooden playground gate. Pupils will then be directed to walk straight to Oak class, one at a time.

Your child will need: *All items must be clearly named.*

School uniform preferred - or suitable alternative to ensure *clean clothes daily.*

PE kit to be worn on one day a week. Teachers will advise start date and which day.

Water bottle- filled.

Sunhat and/ or Coat

Sun cream if required (this will be left at school).

Packed lunch if bringing own.

Do not send your child with:

Book bag/ own books/ home school diary

Equipment or Toys such as pencil case, games, show and tell items

PE bags

Face coverings to wear in school

Reading at home

Your child will have 2 reading books to take home for the week. When returned, these will be placed separately for 72 hours before being reused by any other pupils.

Minimising Risk

It is not possible in a primary school to eliminate risk entirely. We have assessed our activities and changed them to ensure that we follow social distancing requirements.

This was outlined in the letter 22/5/20, in the section 'what will school look like?'

Where close contact may still occur, for example with our younger children, we will be ensuring more frequent handwashing and cleaning, such as equipment.

Additional cleaning measures in school will consist of regular disinfection of contact points that are touched regularly such as tables, door handles, taps, and washing of resources.

Staff will be implementing hygiene measures, ensuring that all adults and children:

- frequently wash their hands with soap and water for 20 seconds and dry thoroughly.
- clean their hands when they arrive at the setting, before and after eating, before and after playtimes, and after sneezing or coughing.
- are encouraged not to touch their mouth, eyes and nose.
- use a tissue or elbow to cough or sneeze and use pedal bins for tissue waste ('catch it, bin it, kill it').

Symptoms/ Illness

- Staff will ensure children know how to tell a member of staff if they feel unwell, and specifically with the main symptoms, and will be vigilant in order to respond where pupils may not communicate.
- If your child shows symptoms at school, we will call you to collect your child.
- There will be a separate room for your child whilst we await collection.

- We will use PPE if we need to help your child at a closer distance, such as to give first aid.
- If at any point a member of staff in one of the hubs is absent for any reason school will be closed for that hub as temporary staff cannot be allocated to a group.
- Please inform the school if your child or a member of the household is showing symptoms of the virus. Do not bring your child/ children to school. You will need to self isolate. Arrange a test for as soon as possible and let the school know the result. Your child will be welcome back in school following a negative result.
- Anyone (children over 5) with symptoms can access NHS testing system.

Supporting each other

Your support is needed to help us achieve the measures. You can do this by can adhering to some additional measures in order to manage the situation in the best way possible:

- Follow current guidance on contact and social distancing measures outside of school.
- Do not send your child to school if they are showing any signs of illness.
- If you need to collect your child for any reason, or we ask you to collect your child, this should be 1 adult, according to the current guidance, which at the moment means a member of the household the child lives with.
- Only one adult should bring/ collect your child/ren
- Please do not gather at any point in or around the school premises and be alert to the 2m social distancing expectation.
- People living in different households should not travel together.
- Please walk or cycle to school wherever possible.
- If your child has a toileting accident, we would ask that they are able to manage this and change independently. If this cannot be achieved, we will contact you to come and collect your child.
- School packed lunches can be ordered on Monday *for the week*.
- If you need to speak to the class teacher, please can you email your request to the office@ address so we limit direct contact.
- If you need to visit the office, ensure there is only one person at the entrance.
- The class emails will be maintained for parents who are accessing home learning for queries or comments.
- Please continue to be a role model for reinforcing the safe messages to children.

Thank you to everyone for continuing support and patience.

Mrs Helen Watson,
Headteacher