Lyng Church of England Primary School
Acceptable Use Policy 2017-18

The purpose of this policy is to promote safe, positive and responsible network and internet behaviour.

For Reception and KS1 pupils:

I will only open pages and websites that my teacher has given permission for.

I will keep my log- ins and passwords safe and not share them with my friends.

I will tell my teacher if I see anything on the computer that makes me feel scared or worried

I will show an adult if I get a message or something pops up and I will only reply to it if I have permission from my parents/ carers or teacher.

I will keep my personal information safe and will not tell people my name, address, school or telephone number online.

I will make sure my messages are polite and not unkind.

I will only open my own files and not change or delete other people's files.

I will remember that what I do on the computer may be seen by someone else.

I will be careful with keyboards, mice, headphones and other equipment and when turning the computer on and off

These rules will keep me safe and help me to be fair to others. I agree to follow them.
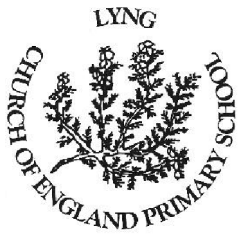
Signed: Pupil name ……………………………………………………………………………

For parents:
- I agree to support and uphold this acceptable use policy in relation to my child and their use of the internet at home and school.
- I have discussed these rules with my child.
- I give permission for my son/ daughter to access the internet at school.
- I understand that the school will take all reasonable precautions to prevent pupils from accessing inappropriate materials on the internet.

Signed parent/ carer ……………………………………………………………………………………

Date …………………………………………………………………………………………………….

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For KS2 pupils:

I will only use the school internet for my school work and when the teacher has given permission.

I will not share my internet or network passwords.

I will not look at or delete other people's work or files without their permission.

I won't give out my personal information on the internet such as my name, address, school, phone number, photo or video that could identify me or my family.

I understand that it is not safe to arrange to meet someone I have only met online. If someone asks me to meet them, I will tell my parents/ carers straight away. I will not arrange to meet them by myself.

I will report to my teacher or parents/carers if I see or receive something that makes me feel uncomfortable ,worried or scared.

I won't open an attachment or download a file unless I know and trust the person who sent it, and I have permission to do so.

I will respect age restrictions on websites because they are there to protect me.

I will check with a teacher if I think a website might be unsuitable. I won't look for or look at unpleasant or inappropriate websites.

I won't upload any pictures, writing or movies which might upset people or make people think the school is a bad place

I will make sure that all my contact with other people is polite and responsible. I will not cyber bully.

I understand that anything I do on the internet or a computer may be seen by someone else.

These rules will keep me safe, protect me and help me to be fair to others. I agree to follow the m.

Signed: Pupil name ……………………………………………………………………

For parents:
- I agree to support and uphold this acceptable use policy in relation to my child and their use of the internet at home and school.
- I have discussed these rules with my child.
- I give permission for my son/ daughter to access the internet at school.
- I understand that the school will take all reasonable precautions to prevent pupils   from accessing inappropriate materials on the internet

Signed parent/ carer ……………………………………………………………………………
Date ……………………………………………………………………………………………….